

UPWELL PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council, duly convened on Tuesday, 4th May 2010 at Upwell village hall. Commenced at 7.00 pm.

Attending:

Cllr. Andrew Harrison
Cllr. Keith Harrison
Cllr. Frank Humm (from 7.15pm)
Cllr. Prue Lester
Cllr. Neil Morgan
Cllr. Roger Mugham
Cllr. David Pope
Cllr. Chris Robinson
Cllr. Sylvie Short

Clerk – Kate Cobley
Assistant Clerk - Kate Bennett

1. Election of Chairman for the coming year

Nominations were sought for the position of Chairman. Cllr. Morgan was nominated by Cllr. Andrew Harrison, seconded by Cllr. Lester. There were no other nominations. After a free vote, Cllr. Morgan was unanimously returned as the Chairman of Upwell Parish Council for the 2010/11 term.

2. Signing of the Acceptance of Office

Cllr. Morgan formally accepted the role of Chairman, signed the Acceptance of Office, witnessed by the Clerk and thanked the members for their confidence in his abilities. He spoke about the need for this last year in the council's current term to be proactive and reminded members that following local elections in May 2011 the council may look very different.

3. Apologies For Absence

Apologies were received and accepted from Cllrs. Gooch, Crofts, Shorting and Borough Councillor Spikings.

4. Election of Deputy Chairman

Nominations were sought as to the position of Deputy Chairman. Cllr. Andrew Harrison was nominated by Cllr. Short, seconded by Cllr. Lester. After a free vote, Cllr. Andrew Harrison was unanimously returned as the Deputy Chairman of Upwell Parish Council for the 2010/2011 term.

5. Annual Financial Report.

The Clerk presented the meeting with a financial statement, highlighting the main issues relating to the accounts during 2009/10. Councillors were given the opportunity to ask questions and a proposal to accept the report was put forward by Cllr. Andrew Harrison, seconded by Cllr. Keith Harrison.

All agreed.

The Chairman advised the meeting that the accounts for 2009/10 had been approved at the previous Finance committee meeting.

6. Declaration of Interests.

The Clerk circulated Declaration of Interest forms for councillors to complete and sign. Councillors not present were to be sent forms for return to the Clerk ASAP.

7. Standing Orders.

Cllr. Morgan informed the meeting that a review of standing orders had been extended following the receipt of a new model set of standing orders from the National Association of Local Councils. The item will be discussed once the Clerk has produced a draft copy for inspection and comment.

8. Election of Committee Members and Council Representatives

It was proposed that the committee structure be left unchanged (unless any councillor had a desire to change committees). There was a discussion about this point, with some councillors feeling that at least one member of each committee should change each year but the overwhelming view of the Council was that the committees benefited more from the continuity and experience of serving members than they would from a regular change in their membership. As a result, the committee memberships remained as follows:

Overview Committee	Neil Morgan (Chair) Andrew Harrison Sylvie Short David Pope Kate Cobley (Clerk)
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Finance Committee	Neil Morgan (Chair) Andrew Harrison David Pope Roger Mungham Kate Cobley (Clerk)
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Planning & Transportation Committee	Andrew Harrison (Chair) Jill Gooch Ros Shorting Chris Robinson Prue Lester Kate Bennett (Clerk)
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Environment & Leisure Committee	Neil Morgan (Chair) Sylvie Short Roger Mungham Keith Harrison Chris Crofts Frank Humm Kate Bennett (Clerk)
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Council Representatives

Upwell Village Hall	Andrew Harrison Ros Shorting
Three Holes Village Hall	Frank Humm
Upwell Norfolk Charities	Chris Crofts David Pope David Barnard Hazel Medlock
Upwell Isle Charities	Chris Crofts Hazel Medlock Prue Lester Roger Mungham
Road Safety & Emergency Services	Frank Humm Prue Lester
Police D2 and Anti-Social Behaviour	Frank Humm Prue Lester

There being no further business, the meeting closed at 7.30pm

Signed as a true record of the meeting: _____

Date: _____