

UPWELL PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council, duly convened on Monday, 11th May 2009 at Upwell village hall. Commenced at 7.00 pm.

Attending:

Cllr. David Barnard
Cllr. Jill Gooch
Cllr. Andrew Harrison
Cllr. Keith Harrison
Cllr. Frank Humm
Cllr. Prue Lester
Cllr. Neil Morgan
Cllr. Chris Robinson
Cllr. Sylvie Short
Cllr. Ros Shorting

Borough Councillor Vivienne Spikings (from 7.15pm)

Clerk – Kate Cobley
Assistant Clerk - Kate Bennett

1. Election of Chairman for the coming year

After a free vote, Cllr. Morgan was unanimously returned as the Chairman of Upwell Parish Council for the 2009/10 term.

2. Signing of the Acceptance of Office

Cllr. Morgan formally accepted the role of Chairman, signed the Acceptance of Office, witnessed by the Clerk and thanked the members for their confidence in his abilities. He spoke about his confidence in the Council and for the future workings of the Council over the next twelve months. He informed the meeting that the Quality Council status was due for renewal later in the year and that he and the Clerking team were working towards the Council's re-accreditation. A report of the progress made by Council Working Groups was circulated and the Clerk was asked to add this as a discussion point on next month's Full Council agenda

Cllr Gooch offered her appreciation for Cllr. Morgan's for his conscientious approach to his position as Chairman, a feeling which was seconded by all attending members.

3. Apologies For Absence

Apologies were received and accepted from Cllr. Pope.

4. Election of Deputy Chairman

Nominations were sought as to the position of Deputy Chairman. Cllr. Andrew Harrison was nominated by Cllr. Gooch, seconded by Cllr. Lester. After a free vote, Cllr. Andrew Harrison was unanimously returned as the Deputy Chairman of Upwell Parish Council for the 2009/10 term.

5. Election of Committee Members and Council Representatives

It was proposed that the committee structure be left unchanged (unless any councillor had a desire to change committees). There was a discussion about this point, with some councillors feeling that at least one member of each committee should change each year but the overwhelming view of the Council was that the committees benefited more from the continuity and experience of serving members than they would from a regular change in their membership. As a result, the committee memberships remained as follows:

Overview Committee	Neil Morgan (Chair) Andrew Harrison Sylvie Short David Pope Kate Cobley (Clerk)
Finance Committee	Neil Morgan (Chair) Andrew Harrison David Pope David Barnard Roger Mungham Kate Cobley (Clerk)
Planning & Transportation Committee	Andrew Harrison (Chair) Jill Gooch Ros Shorting Chris Robinson Prue Lester Kate Bennett (Clerk)
Environment & Leisure Committee	Neil Morgan (Chair) Sylvie Short Roger Mungham Keith Harrison Chris Crofts Frank Humm Kate Bennett (Clerk)

Council Representatives

Upwell Village Hall	Andrew Harrison Ros Shorting
Three Holes Village Hall	Frank Humm
Upwell Norfolk Charities	Chris Crofts David Pope David Barnard Hazel Medlock
Upwell Isle Charities	Chris Crofts Hazel Medlock
Road Safety & Emergency Services	Frank Humm Prue Lester
Police D2 and Anti-Social Behaviour	Frank Humm Prue Lester

AGM09/03

Borough Councillor Vivienne Spikings arrived at the meeting at 7.15pm

6. Annual Financial Report.

The Clerk presented the meeting with a financial statement, highlighting the main issues relating to the accounts during 2008/9. Namely, the increase in expenditure over previous years – mainly due to the new format of the parish Newsletter, an overspend on donations to local causes and an increase in Clerks' salaries. The Clerk reported that income for the year had exceeded expectation however, so that an overall deficit of £238 was recorded.

The Chairman advised the meeting that the accounts for 2008/9 had been approved at the previous Finance meeting on May 5th.

7. Appointment of External and Internal Auditor.

It was agreed unanimously by a show of hands that R. Stannard and Cllr. Pope should continue in their respective roles as internal auditor and verifying Councillor.

8. To Receive the Report From Borough Council.

Cllr. Pope had been scheduled to produce a report from the Borough Council on its activities across the previous year. Due to his non-attendance, Cllr Morgan asked Borough Councillor Vivienne Spikings if she would like to say a few words on behalf of the Borough Council of Kings Lynn & West Norfolk. Cllr. Spikings spoke about the Local Government Review and the proposal for Unitary status in Norfolk. She reminded councillors of the Borough's stance against such a change and the impact it would have on Upwell, with implications for development, representation and service provision.

There being no further business, the meeting closed at 7.30pm

Signed as a true record of the meeting: _____

Date: _____