

08/05

UPWELL PARISH COUNCIL

Minutes of an Ordinary meeting of the Parish Council, duly convened on Monday, 11th February 2008 at Upwell village hall. Commenced at 7.30 pm with Councillor Neil Morgan in the chair.

Attending:

Cllr. David Barnard
Cllr. Jill Gooch
Cllr. Andrew Harrison
Cllr. Keith Harrison
Cllr. Frank Humm
Cllr. Prue Lester
Cllr. Neil Morgan
Cllr. Roger Mungham
Cllr. David Pope
Cllr. Ros Shorting
Cllr. Sylvie Short

County Councillor – Harry Humphrey

Clerk – Kate Cobley
Assistant Clerk - Kate Bennett

1. Apologies for absence

Apologies were received and accepted from Cllrs. Crofts and Robinson.

2. Declarations of Interest

No declarations were made.

3. Public Forum

No member of the public availed themselves of the opportunity to address the Council.

4. Report from Council Surgery

No member of the public attended the surgery this month.

5. Minutes of the meeting held on December 10th 2007

On a proposal by Cllr. Humm, seconded by Cllr. Shorting, the minutes were agreed as a true record and signed by the Chairman.

6. Matters arising from the Minutes (information only).

Item 4.0

The meeting asked for an update on the situation regarding the attendance of PCSO David Goodchild. The Clerk advised the members that the PCSO was finding it difficult to attend due to staffing difficulties and that the youth in question was now working elsewhere. There is a promise of attendance from the Police force and the matter will be chased up.

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7. Report of the Finance committee.

The report of the February Finance meeting had been previously circulated. On a proposal by Cllr. Pope, seconded by Cllr. Mungham, the finance report was accepted.

8. Report from the Planning Committee.

The report of the January Planning & Transportation Committee meeting had previously been circulated. On a proposal by Cllr. Andrew Harrison, seconded by Cllr. Lester, the report was accepted.

Item 8.b Cllr. Barnard reported that one of the boats under an enforcement notice from the Borough Council is empty and should be removed from the list.

9. Report from the Environment & Leisure Committee.

The report of the January Environment & Leisure Committee meeting had previously been circulated. On a proposal by Cllr. Shorting, seconded by Cllr. Short, the report was accepted.

Item 11.0 Cllr. Pope suggested that Nordelph Parish Council be contacted regarding the plan to publicise the walk in Three Holes as part of the area comes within their parish boundary.

ACTION: Cllr. Lester to investigate and report back to E&L Committee.

10. Correspondence

The Clerk drew members' attention to a number of items received and reminded them to look at the correspondence folder for information about activities.

11. Health and Safety Issues.

There was nothing to report this month.

12. Internal Council issues.

Item a Sub-Group Reports. Cllr. Short provided the meeting with an update on the Landscape & Gardens sub-group work, including information about a meeting which had been held regarding the planned 'Open Gardens' event in Upwell during June.

Cllr. Morgan then provided the meeting with the second half of his sub-group summary report. He paid tribute to Cllr. Shorting for the hard work she had put into the youth project and reported on a planned meeting with new Home Watch co-ordinators and the Police. He also reminded all sub-group leaders that an end of year report must be submitted by the beginning of April.

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Item b **Declarations of interest.** The Clerk reported on a question which had been raised by a Borough Councillor regarding Interests declared on a specific planning application. The Clerk then reminded councillors of their obligation to declare an Interest (where necessary) and took the meeting through the steps of deciding when to declare an Interest and what sort of Interest it should be.

Cllr. Barnard asked to look at Planning application files for the past twelve months.

Cllr. Morgan advised that the Overview Committee would look into the issue of declaring Interests and the Terms of Reference for each committee at its next meeting.

13. Parish Affairs.

Item a **Riverside railings on Town Street.** Cllr. Morgan reported that Outwell Parish Council were happy for Upwell parish Council to begin any remedial work necessary but the Cllr. Andrew Harrison had found it difficult to estimate the exact amount and cost of works needed due to the scale of the job and construct of the railings. He suggested that independent estimates be sought and an application for funding be made to pay for the repairs.

Cllr. Andrew Harrison described the problems in quoting for the work in more detail and there was a general discussion about the actual ownership and responsibility for the railings.

County Councillor Humphrey asked to see a copy of the 2002 letter where NCC Highways admit ownership and responsibility for the railings with a view to pursuing the matter with them.

There was further discussion regarding the cost of repairing or replacing the railings and it was agreed to leave the item on the agenda for future meetings.

<p>ACTION: Asst. Clerk to provide Cllr. Humphrey with a copy of the 2002 letter detailing NCC Ownership and liability for the railings.</p>
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14. Agenda items for the next meeting.

- Overview Report

15. Date and time of the next meeting.

Monday, 10th March 2008. Commencing at 7.30pm at Upwell village hall.

Signed as a true record of the meeting: _____

Date: _____